

## LOWER SCHOOL ADMISSION PROCEDURE

The Roeper School seeks best-fit candidates for admission to our school. We find that gifted students who are curious about learning, internally motivated, self-directed, and have a high ability to think abstractly are most successful in our school environment. Admission to our school is based on a review of many factors, including a gifted IQ test result, prior academic performance, a positive teacher report, a successful visit to our school, and the student's ability to give something back to our school community. All admissions decisions are made by a committee of Roeper staff members who look for best-fit, gifted candidates.

1. Contact the Admissions Department to arrange a date and time for a **personal interview** with parents. Parents will have the opportunity to tell us about their child, discuss our program and tour the school at this time. For Stages I through III, call Sharon Pink at 248/203-7316; for Stage IV, call Elli Altman at 248/203-7318.
2. Return the completed **Application and Questionnaire** with the \$75 non-refundable application fee to the Admissions Department. Application for Financial Aid should also be made at this time.
- 3a. *For Stage I:* Contact the Admissions Department when all the appropriate paperwork has been completed and make a Classroom Observation appointment for your child. This qualitative assessment will consist of a one-hour visit in the classroom. A full IQ test will be required before a child enters Stage II.
- 3b. *For Stages II, III and IV:* If you have a copy of an IQ test that was administered to your child within the past three years, it may be considered valid. If not, you will need to make an appointment for your child to have an **individual IQ test**. The following is a list of psychologists or testers in the area. You may have your child tested by one of these or any other licensed psychologist of your choice at your expense. An appointment may be set up by calling one of them directly. Please send a copy of the tester's full, detailed report, including all subtest scores and interpretation of those scores, to the Admissions Department. We require either the WPPSI or the WISC-IV.

Bela Chopp, Ph.D, Birmingham/Rochester/Southfield . . . . .	248/915-8821
Ellen Mayfield, Ph.D., Bloomfield Hills . . . . .	248/884-0685
Adam B. Plotnick, Ph.D., Farmington Hills . . . . .	248/471-0071
Lori Radner, M.S., Bingham Farms/Farmington Hills . . . . .	248/788-6400, Ext. 2
Ted Schneider, M.A., Birmingham . . . . .	248/644-2902
Steven Spector, Ph.D., West Bloomfield . . . . .	248/539-8018
Alicia Acey, Ph.D., Bingham Farms . . . . .	248/346-3496
Theresa Andare, M.A., Beverly Hills . . . . .	248/320-5590
Marcie W. Zoref, Psy.D., Birmingham . . . . .	248/593-9595
Jack Haynes, Ph.D., Bloomfield Hills . . . . .	248/642-4545
Pat LaPat, Ph.D., Farmington Hills . . . . .	248/661-0195

4. Send the signed **Records Release** form to the student's present school or preschool if applicable. The school should return photocopies of the student's complete records, including transcripts, grades, health form and any standardized test results to the Admissions Department.
5. Send the **Teacher Report** form to the child's current teacher. She/he should mail the completed form to the Admissions Department.
6. *For Stages II, III and IV:* Arrange a date with the Admissions Department for a **classroom visit and skills evaluation** (for Stages III & IV only) for the child. The skills evaluation is an informal analysis done by members of our teaching staff during the child's visit.
7. **Financial Aid** is available for students in Stage II through Upper School. Approximately one-third of our students receive some type of financial aid, and the average award is \$4,745.

Parents should begin application for financial aid concurrently with the admission process. Awards are based on need as determined by the School and Student Service for Financial Aid (SSS), a service of the National Association of Independent Schools (NAIS), and the Roeper Financial Aid Committee. (*See additional information in this packet.*)

The applicant's file will be complete and ready for review by the Admissions Committee when all of the above steps have been completed. A decision will be made at the next established acceptance meeting and the parents will be notified of the results within a few working days. Upon acceptance, an enrollment contract will be mailed. The signed enrollment contract with deposit must be returned by the date indicated to reserve a place for the new student.